



## CODE OF CONDUCT

To ensure the health and safety of all staff and patrons, the proper care of public property and consideration for all staff and patrons, the Library Board of Trustees has approved the following code of conduct.

Patrons and staff must refrain from excessive noise, foul language, and threatening and menacing words and actions.

An adult must supervise children up to the age of 10.

The children's area of the Library is reserved for children, their parents, or responsible adult caregivers. Adults unaccompanied by a child will be asked to move to another part of the Library unless using the children's collection of library materials.

The Library is not responsible for children who are left unattended on the premises. Parents and caregivers are solely responsible for the safety of their children.

There is no eating, smoking, or sleeping in the Library.

No animals are permitted in the Library except service dogs.

Cell phone use is restricted to the front lobby of the building.

Diapers must be changed in the restrooms, each of which is equipped with a changing table.

Shoes and shirts must be worn at all times in the Library.

Library staff may require library cards or proof of name and residence in order to complete loan transactions.

Library personnel and fellow patrons are to be treated with respect and consideration.

The Library Board of Trustees has approved policies governing the circulation of materials, use of computers, reservation of quiet and meeting rooms, and attendance at programs. They are posted in the Library and detailed in Library brochures and program announcements.